

SPF SIG Monthly Summary March 2006

Workgroups:

- ❑ The *Executive Management Team (EMT)*: met on March 1, 2006 to discuss the following items: Integration of the KIT monitoring tool with HMP; the workplan in the strategic plan, more edits will be made to the workplan. This team will begin meeting bi-monthly, the next meeting is in May.
- ❑ The *Strategies for Healthy Youth Workgroup (SHY)* met on March 1 to discuss the following items: Claudia from the Co-SIG grant has been invited to become a member of SHY; Informed the group that the CSAP Project Officer has the RFP and strategic plan drafts; reviewed GIS map drafts providing edits to the documents; the Prevention Centers of Excellence will provide technical assistance to the strategic planning grantees as well as to those not receiving the grant; an overview of the UGS study status was presented; Pan Atlantic will do a presentation on the youth assessment.
- ❑ The *Prevention Centers of Excellence (PCoE)* did not meet in March they will have an all day work session with Carol Oliver of the Northeast CAPT on capacity, infrastructure and providing technical assistance to meet CSAP's expectations and for consistency across the state; recognize though that along with consistency in technical assistance each would also have their own specialty such as assessment and mapping at UMO PCoE and cross-disciplinary training at USM PCoE on April 7, 2006.
- ❑ The *State Epidemiology Workgroup* this team did not meet in March, at the February meeting they agreed to start meeting bi-monthly, the next meeting is in April.
- ❑ The *SPF-SIG Staff* met March 2 to discuss current work, needs for continued work, strategic plan and RFP plans; the status of the sub-cultural population grantees and Unified Governance Structure Study; will have USM produce a draft executive summary of the strategic plan as soon as we have CSAP approval.
- ❑ The *Unified Governance Structure Study (UGS)* group had to cancel their March meeting because of the SPF SIG meeting in DC and then due to weather, the next meeting is scheduled for the end of April.

Other Items:

- The following site visits were conducted by the SPF SIG Project Officer and Evaluator on March 20 and 21 UM Center on Aging - Cultural Subpopulation grantee and Penobscot Bay KCCAT - Cultural Subpopulation grantee, both grantees are over halfway through with collecting data. March 20 University of Maine Prevention Center of Excellence site visit was conducted.
- SPF SIG Strategic Plan and Environmental Program RFP was advertised March 24, 2006. Over 60 copies of the RFP have been downloaded from the website so far.

- The SPF SIG strategic plan was given conditional approval on March 15, 2006 by the CSAP Project Officer, the plan must go through a peer review at CSAP, they will then give us changes that they would like to see. Upon making the changes, the plan should then receive final approval by CSAP.
- The year 3 renewal application was submitted through grants.gov March 9, 2006.